

# Medina County Soil and Water Conservation District

## Watershed Education Specialist Job Description

This position is directly responsible to the Board of Supervisors. However, day to day activities are under the supervision of the District Manager

A full time position working 32 hours per week and eligible for Public Employees Retirement System, (PERS) Workers Compensation, Annual Leave, Holidays, Compensatory Time and Sick Leave.

### Watershed/Education Specialist

#### Job Summary

Medina Soil and Water Conservation District is looking for a motivated team player candidate to help promote, assist, and educate landowners about the best management practices for maintaining clean water, healthy soils, and a sustainable landscape. This position will be challenged with developing ways to mitigate how various land use activities are specifically impacting watersheds in the County. Special emphasis will be placed in the Upper Chippewa Creek Watershed. The candidate has creativity and flexibility to shape the Watershed Education Specialist position to meet the goals set forth by the SWCD.

#### Duties and Responsibilities

- Provide leadership for watershed planning and implementation
- Collect and analyze information in watersheds to develop watershed management plans
- Develop ways to reach landowners by providing field days, and public demonstrations in order to raise awareness of conservation practices to promote water quality
- Arrange public meetings and educational events; prepare press releases and public announcements
- Coordinate and develop educational events and materials to promote on-the-ground conservation practices, cost-share opportunities, and riparian management
- Must be able to make connections between soil/geographic/agricultural data and water quality issues
- Fulfill the Annual Plan of Work

#### Skills & Qualifications

- Position will require public interaction, field work, and may require lifting up to 30 lbs. pounds
- A Bachelors or Associate Degree with two years of experience in Environmental Sciences, or related natural resource management field. Course work in conservation, watershed management, hydrology, or geology
- Working knowledge of watershed issues and non-point source pollution
- Demonstrates knowledge of grant seeking and management
- Proficient in Microsoft Office applications experience in utilizing GIS applications, eg. ESRA and willingness to learn new applications
- Proficient writing and public presentation skills along with the ability to communicate
- Training would be available to qualified employee
- Must be able to operate a motor vehicle and have a valid driver's license
- Manage time effectively and self-motivate job duties
- All duties and actions performed by the employee on official duty, will be of a nature that reflects favorably to the Soil & Water Conservation District

Application deadline is **September 13, 2019**. Email resume and three professional references to [jdieter@medinaco.org](mailto:jdieter@medinaco.org) or mail to Medina SWCD 6090 Wedgewood Rd. Medina Ohio 44256